Job Title: Material Handler

Division: Kentucky Trailer Manufacturing

Location: Louisville, Kentucky

We are currently looking for Material Handlers for our Louisville, KY location; the starting pay is based upon experience.

Job Description:

Work daily to ensure the flow of materials through the organization so to meet and exceed the established production schedule. This position will be responsible to perform material handling & inventory task that include but are not limited to shipping, receiving, stocking and delivery of supplies, materials; both manually and utilizing forklifts & cranes. Inventory control responsibilities shall include the performing of cycle counts, handling invoices, completing pick-list paperwork, processing transactions and report system records discrepancies. Follow all safety guidelines and requirements to maintain an accident free workplace.

Qualifications:

- Exhibit an exemplary sense of urgency and discipline in meeting the needs of customers (Internal and external)
- Set the pace by expectation and example
- This position requires close collaboration with Manufacturing with both verbal & written communications.
- Be a member of a flexible workforce through cross training throughout the entire Materials Dept.
- Understand and demonstrate material handling & inventory control standards
- Work in full compliance with safety regulations
- Be forthcoming with process improvement efforts and display a “make this better” attitude
- Experience reading specification sheets and drawings (blueprints)
- Experience with cycle counting and root cause analysis for system to physical reconciliation
- Experienced with Shipping and Receiving processes
- Basic computer aptitude.
- Demonstrate professional behavior.
- Fork lift experience
- Crane operating experience

Requirements:

- **5+** years’ Experience in a Manufacturing Environment (stocking a production line)
- Ability to lift moderate to heavy weights (50 lbs)
- Computer Literacy and basic math are necessary
- Knowledge of inventory databases and shipping programs
- Excellent attendance and work record

- Strong Analytic / Problem Solving skills
- Ability to work a flexible schedule, overtime and weekends
- Valid driver license
- Must be detail oriented and able to meet deadlines
- Good customer service & communication skills (read, write, speak, listen and understand work instructions)
- Diploma/GED
- Able to lift up to 50lbs continuously
- Able to perform repetitive tasks; high physical activity
- Able to stand, reach, stoop, bend, kneel, reach, climb and/or crawl
- Able to work in areas regularly exposed to high noise level and vibration
- Background Check & Drug Screen

Kentucky Trailer offers a competitive benefit package that includes:

- Medical
- Dental
- Vision
- Company Paid Life Insurance & Long Term Disability
- 401K (with a company match)
- 80 Hours of Holiday Pay
- 120 Hours of Paid PTO
- Tuition Reimbursement
- Wellness Program, with significant discount off your medical premiums.

Fundamental Irreplaceable Behavior Values:

Interpersonal Skills: Easy to get along with; Treats all people with dignity and respect ; displays ***kindness;*** shows interest in others; gives others appreciation and encouragement; common courtesy; Always approachable; never rude; Aware of and sensitive to what other people are feeling; Is at ease with people at all levels; Does not belittle the opinions or work of other people, regardless of their status or position; Deals effectively with a diverse workforce; Demonstrates a high degree of "emotional intelligence"; Truly values and genuinely likes people; Treats others with ***respect*** and as important person; Is ***unselfish*** and meets the legitimate needs of others; Serves others.

Ethics and Integrity: Admits mistakes in spite of the potential for negative consequences; Presents unpleasant or disagreeable facts in an appropriate manner; Keeps promises; meets goals and deadlines; Avoids situations and associations that could be considered inappropriate; Honest in all dealings; Upholds and models organization's values; Does what you say you will do; Is ***forgiving*** when wronged.

Business Demeanor / Temperament: Displays a positive attitude and optimism about the work to be done, the people he or she works with, customers, management, and company policies; Has a constructive sense of humor; Maintains a calm temperament and pleasant demeanor; Shows self-control; Doesn't spread gossip or rumors; Acts as a positive influence on others; Is courteous, ***patient***, cooperative, and helpful; Is ***humble***, never boastful or arrogant.

Accountability: Accepts personal responsibility for the quality and timeliness of his/her work; Acknowledges and corrects mistakes; Doesn't make excuses or blame others for errors or problems; Carries his/her fair share of the workload; Does what he/she ***commits*** to doing.